



# SWANTON LOCAL SCHOOL DISTRICT INTERDISTRICT OPEN ENROLLMENT APPLICATION

Phone: 419-826-7085 Attn: Ashley Stambaugh ● 108 N. Main Street Swanton, OH 43558

<input type="checkbox"/>	<b>2020-2021</b>
<input type="checkbox"/>	NEW
<input type="checkbox"/>	RENEWAL
	SSID _____

*This application must be returned to the Superintendent's Office between April 1st and June 30<sup>th</sup>.*

**Applications received after this deadline will be denied.** Action will be taken on applications by July 12, 2020 and notification will be sent. Applications for open enrollment must be made **EVERY YEAR.**

Student Name: \_\_\_\_\_ Grade Entering in 2020-2021 \_\_\_\_\_

Student Address: \_\_\_\_\_

Student Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Street City Zip  
Place of Birth: \_\_\_\_\_

School District of Residence: \_\_\_\_\_ County of Residence: \_\_\_\_\_

Does student have a current IEP? Yes  No  (Please provide copy of current IEP)

Does student have a 504 Plan? Yes  No  (Please provide copy of 504 Plan)

Has your child ever been expelled or suspended for the previous or current school year? Yes  No

Has your child ever been on a truancy plan for the previous or current school year? Yes  No

Reason(s) you wish to transfer:

- \_\_\_ Course offerings      \_\_\_ Geographic Location      \_\_\_ Athletic/Extra Curricular Programs
- \_\_\_ Education Programs      \_\_\_ Penta Career Center      \_\_\_ Other

Please explain reason. \_\_\_\_\_  
\_\_\_\_\_

Father's Name: \_\_\_\_\_

Father's Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Mother's Phone: \_\_\_\_\_

My signature indicates awareness that completion of this application does **NOT** provide any permission to change district attendance. It is merely a request to do so. I further understand that notice of approval or denial will be received no later than June 30<sup>th</sup>.

My signature indicates that administrators of resident district and the district where attendance is desired may exchange all information and records relative to my child.

**YOU MUST ATTACH 1 FORM OF PROOF OF RESIDENCY (DATED WITHIN 30 DAYS) FOR THIS APPLICATION TO BE REVIEWED**

Parent / Guardian's Signature \_\_\_\_\_

Date: \_\_\_\_\_

*\*If you have guardianship, sole custody or shared parenting of this student and there are applicable custody court papers, they must accompany this application. Failure to provide this paperwork will result in delay and possible denial of application.*

Received by: _____	Date Received: _____
Superintendent's Signature: _____	Date: _____
Reason for Accept/denial: _____	___ Approved ___ Denied

How Received District \_\_\_\_\_

Building Principal \_\_\_\_\_

EMIS \_\_\_\_\_



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## Open Enrollment Stipulations for Acceptance

*This is a reminder that your Open Enrollment student must comply with the following criteria.*

- Must comply with the House Bill 410 – Truancy Laws. No more than 65 unexcused hours in 1 school year or 35 in a semester.
- Students under the inter-district open enrollment program must be academically satisfactory.
- No student under the inter-district open enrollment program will have disciplinary actions against them and must comply with the Student Code of Conduct.

*If the student fails to do so, the student **will not** be accepted into inter-district open enrollment program for the following school year.*

*Any further questions or concerns please email Ashley Stambaugh at [Ashley.Stambaugh@swantonschools.org](mailto:Ashley.Stambaugh@swantonschools.org)*

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108 North Main Street | Swanton, OH 43558 | P: (419) 826 - 7085 | F: (419) 825 - 1197 | [swantonschools.org](http://swantonschools.org)



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## MEMO

**TO: New Open Enrolled Applicants to Swanton**

**DATE: April 1, 2020**

**RE: Application for Open Enrollment**

New Open Enrolled Applicants,

Though we are pleased to serve the educational needs of your child(ren) through your choice to open enroll your child(ren) at Swanton, please remember that re-application for open enrollment to Swanton is required annually. It is especially important for you to remember that simply applying does not guarantee enrollment. It is possible that your child(ren) may not be accepted for a number of reasons (see guidelines). For instance, if accepting open enrolled children causes our school district to exceed the capacity of students permitted by the pupil to teacher ratio in any given classroom, the open-enrollment application will be denied.

We will make every effort to open enroll your child(ren), but please read the attached guidelines carefully, call us if you have any questions, and complete the open enrollment application as soon as possible in order to give you the best chance for a successful open enrollment experience.

**Christopher Lake,**  
Superintendent  
Swanton Local School District